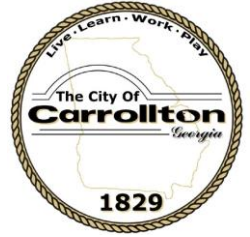


# REZONING APPLICATION

City of Carrollton  
Planning Department  
315 Bradley Street  
Carrollton, GA 30117 (770) 830-2000



*Application must be filed at least one (1) month prior to a regularly scheduled Planning Commission meeting. A Pre-application conference with staff is strongly recommended before the application is submitted. Please complete the blanks with the requested information. If any of the information or required materials is missing or incomplete, the application will not be processed.*

## APPLICANT

**Applicant Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_ **Zip:** \_\_\_\_  
**Phone:** ( ) \_\_\_\_\_ - \_\_\_\_\_ **Fax:** ( ) \_\_\_\_\_ - \_\_\_\_\_  
**Email:** \_\_\_\_\_

**Agent Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_ **Zip:** \_\_\_\_  
**Phone:** ( ) \_\_\_\_\_ - \_\_\_\_\_ **Fax:** ( ) \_\_\_\_\_ - \_\_\_\_\_  
**Email:** \_\_\_\_\_

**Owner Name** *(If different from applicant):* \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Phone:** ( ) \_\_\_\_\_ - \_\_\_\_\_ **Fax:** ( ) \_\_\_\_\_ - \_\_\_\_\_  
**Email:** \_\_\_\_\_

*(Note: A notarized statement signed by the property owner(s) authorizing the applicant to make this request shall be attached to the application.)*

**Signature:** \_\_\_\_\_

## PROPERTY INFORMATION

**Rezoning Location** *(attach survey):* \_\_\_\_\_

**Total acreage:** \_\_\_\_\_

**Current Zoning:** \_\_\_\_\_ **Proposed Zoning:** \_\_\_\_\_

**Project Name:** \_\_\_\_\_

**Proposed Use:** \_\_\_\_\_

**Describe Proposed Rezoning:** *(attach additional sheets if necessary)* \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**COMPREHENSIVE PLAN**

**Future Land Use Designation** *(as shown on the Future Land Use Map):* \_\_\_\_\_

**Describe Consistency with this Future Land Use Designation** *(attach additional sheets as necessary):* \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**REZONING QUESTIONS**

**Please answer the following questions as completely and accurately as possible. This zoning application will be submitted for review to various departments; therefore, any incomplete answers may delay the review process.**

*– Attach additional sheets as necessary. –*

1. Is the proposed use suitable in view of the zoning and development of adjacent and nearby property?

\_\_\_\_\_

2. Will the proposed use adverse affect the existing use or usability of adjacent and nearby property?

\_\_\_\_\_

3. Is the proposed use compatible with the purpose and intent of the Comprehensive Plan?

\_\_\_\_\_

4. Are there substantial reasons why the property cannot or should not be used as currently zoned?

\_\_\_\_\_

5. Will the proposed use cause excessive or burdensome use of public utilities or services, including but not limited to streets, schools, water or sewer utilities, and police and fire protection?

\_\_\_\_\_

6. Is the proposed use supported by new or changing conditions not anticipated by the Comprehensive Plan or reflected in the existing zoning of the property or surrounding properties?

\_\_\_\_\_

7. Does the proposed use reflect a reasonable balance between the promotion of public health, safety, morality or general welfare and the right to unrestricted use of property?

\_\_\_\_\_

**STAFF USE ONLY**

**Date Application Filed:** \_\_\_\_\_ **Applicable Fees Paid:** ☐ Yes ☐ No

**Legal Advertisement Date:** \_\_\_\_\_ **Sign Posted Date:** \_\_\_\_\_

**Planning Commission First Public Hearing Date:** \_\_\_\_\_ **at 6:00 p.m.**

**Mayor & Council Final Hearing Date Scheduled:** \_\_\_\_\_ **at 6:00 p.m.**

# Rezoning Application Checklist

## Submittal Requirements



**An application MUST have the following to be accepted:**

1. Complete application with original signatures.
2. Survey of property (current survey).
3. Legal description of property.
4. Letter of request detailing request; dated & signed.
5. Names and addresses of all property owner(s) who have property adjoining the tract which has been petitioned to be rezoned and/or annexed.
6. Disclosure Statement.
7. If the property owner(s) and applicant is not the same person, the authorization of property owner(s) sheet must be completed and signed.
8. Conceptual development plan.
9. **Non-refundable filing fee of \$350 plus \$25 per acre. If the request is part of an annexation, then an additional non-refundable \$250 fee is added.**
10. Any other coordinating paperwork as deemed necessary.

**APPLICATION WILL NOT BE PROCESSED IF ANY OF THE  
ABOVE REQUIRMENTS ARE MISSING.**

**Return Completed Application, Coordinating Paperwork and Fees To:**

*City Planning & Zoning Department  
City of Carrollton  
315 Bradley Street  
Carrollton, GA 30117  
770-830-2000*

# REZONING APPLICATION

*Authorization of Property Owner*



**THIS FORM TO BE COMPLETED ONLY IF APPLICANT AND OWNER ARE NOT THE SAME PERSON(S).**

Applicant is person submitting the rezoning application. Owner is the property owner.

**(Please type or legibly print)**

**Property Address:** \_\_\_\_\_

**Property Owner(s) Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Phone:** (    ) \_\_\_\_\_ - \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Applicant Name:** \_\_\_\_\_

**Phone:** (    ) \_\_\_\_\_ - \_\_\_\_\_ **Email Address:** \_\_\_\_\_

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\_\_\_\_\_ (Owner's Name), personally appeared before me, the undersigned officer, duly authorized to administer oaths in the State of Georgia and, having been duly sworn, sets forth the following statements for the purpose of being granted a Rezoning under the Ordinances of CITY OF CARROLLTON:

I affirm that I am the owner of the property that is the subject of the attached application, as shown in the records of Carroll County, Georgia. I authorize the person named above to act as applicant in the pursuit of rezoning this property.

FURTHER AFFIANT SAYETH NOT.

I declare under penalty of false swearing that the above is true and correct.

This \_\_\_\_ day of \_\_\_\_\_,

\_\_\_\_\_  
**AFFIANT (Owner's signature)**

Sworn to and subscribed  
before me this \_\_\_\_ day  
of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
**Notary Public**

My Commission Expires:

\_\_\_\_\_

# PLANNED DEVELOPMENT (PD) APPLICATION SUPPLEMENT



*Applications to rezone property to Planned Development (PD) shall only be deemed complete once the following form is completed. This information must be provided at the time of the application.*

## GENERAL INFORMATION

**LOCATION:** \_\_\_\_\_

**Type of Planned Development:**

☐

Residential

☐

Mixed-Use

☐

Non-Residential

**Density by Housing Type** (if applicable): \_\_\_\_\_

**Proposed Use(s):** \_\_\_\_\_

## CONCEPT DEVELOPMENT PLAN

A concept development plan shall be submitted with an application to rezone a property to Planned Development. This plan shall include a general site plan illustrating the following:

1. The location of proposed lots or structures;
2. Street systems, if applicable;
3. Setbacks;
4. Buffers;
5. Density broken down by housing type;
6. Greenspace and/or Open Space; and
7. Phase Lines.

## WRITTEN NARRATIVE

A written narrative must be attached to this application giving a description of the Planned Development. The written narrative shall include the following:

1. The types of uses broken down by percent (%) of the overall site;
2. Description of the architectural characteristics of the proposed structures;
3. Examples of proposed signage, if applicable;
4. Description of the proposed amenities package and provisions for the permanent maintenance of proposed amenities; and
5. Preliminary traffic counts for the proposed uses.

# DISCLOSURE REPORT



Has the applicant made, within two (2) years immediately preceding the filing of this application for rezoning, campaign contributions aggregating \$250 or more or made gifts having in the aggregate a value of \$250 or more to a member of the Carrollton City Council or the Mayor who will consider the application?

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If so, the applicant and the attorney representing the applicant must file a disclosure report with the City within ten (10) days after this application is first filed.

Please supply the following information, which will be considered as the required disclosure:

The name of the Councilmember or Mayor to whom the campaign contribution or gift was made:

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The dollar amount of each campaign contribution made by the applicant to the Councilmember or Mayor during the two (2) years immediately preceding the filing of this application, and the date of such contribution:

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An enumeration and description of each gift having a value of \$250 or more made by the applicant to the Mayor or member of the Carrollton City Council during the two (2) years immediately preceding the filing of this application:

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I certify that the foregoing information is true and correct,

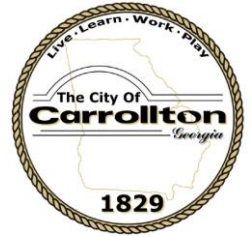
this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Applicant's Attorney, if applicable

\* *Applicant* is defined as any individual or business entity (corporation, partnership, limited partnership, firm, enterprise, franchise, association, or trust) applying for rezoning action, and/or any attorney or other person representing or acting on behalf of a person who applies for a rezoning.

## DISCLOSURE REPORT CONT.



Does the Mayor, any member of the Carrollton City Council, or any member of the Planning Commission have a property interest (direct or indirect ownership, including any percentage of ownership less than total) in the subject property?

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If so, describe the nature and extent of such interest:

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Does the Mayor, any member of the Carrollton City Council, or any member of the Planning Commission have a financial interest (direct ownership interests of the total assets or capital stock where such ownership interest is 10% or more) of a corporation, partnership, limited partnership, firm, enterprise, franchise, association or trust, which has a property interest (direct or indirect ownership, including any percentage of ownership less than total) upon the subject property?

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If so, describe the relationship and the nature and extent of such interest:

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Does the Mayor, any member of the Carrollton City Council, or any member of the Planning Commission have a spouse, mother, father, brother, sister, son, or daughter who has any interest as described above?

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If the answer to any of the above is "Yes", then the Mayor, Councilmember, or Planning Commission member must immediately disclose the nature and extent of such interest, in writing, to the City Council of the City of Carrollton, Georgia. A copy should be filed with the rezoning application. Such disclosures shall be a public record and available for public inspection at any time during normal working hours.